

OLIVIA ROSENBERG

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EDUCATION

Boston University College of Communication Boston, MA | 2015 – 2019

B.S. Communication, Concentration in Public Relations

Minor: Business Administration | CAS Focus: Australian Studies | GPA: 3.60 | Dean's List | Graduated Cum Laude

RELEVANT EXPERIENCE

YouthBuild VISTA Mile High Youth Corps | Denver, CO | August 2020 – present

- Develop and lead bi-monthly support group for YouthBuild Alumni focusing on career and post-secondary education
- Contribute to committee focused on integrating diversity, equity, and inclusion training into program curriculum
- Evaluate and provide recommendations on remote learning structure and tools for GED candidates
- Advise and oversee alumni council meetings, events, and initiatives to increase alumni engagement
- Plan MLK Virtual Day of Service for 40 attendees; organize service projects and develop educational portion

AmeriCorps Member at North High School City Year Denver | Denver, CO | July 2019 – May 2020

- Served 1500+ hours of service on a team of six members to provide academic, behavioral, and social-emotional intervention to 150+ students through near-peer mentoring in a ninth-grade math classroom
- Delivered intervention time through after-school enrichment and data driven goal setting with a focus list of 20 students
- Selected as City Year Denver Ambassador and liaison to Red Jacket Society Members (\$10k+ donors)
- Served as Corps Council representative to create and maintain a positive team and Corps-wide culture through planning 10+ events throughout the year for 75 AmeriCorps members while managing a budget of \$400

Program Manager Boston University Community Service Center | Boston, MA | May 2018 – May 2019

- Built relationships with nonprofit organizations in Boston to set up partnerships and coordinate volunteer opportunities
- Recruited and managed 75 student volunteers to fill positions at various organizations and attend events
- Collaborated with internal programs to plan and lead monthly educational and reflective events at Boston University
- Worked closely with three other program managers to combine four individual programs into one with 12 partners

ADDITIONAL EXPERIENCE

Alumni Board Member City Year Denver | Denver, CO | November 2020 – present

- Lead resource pantry distribution, in-kind donations for current AmeriCorps Members, and attend monthly meetings

Peer Mentor First Year Experience Boston University | Boston, MA | Fall 2018

- Co-lead a class of first years to help them understand the resources available to them and adjust to college life in Boston

Student Ambassador (Scarlet Speaker) Boston University Admissions | Boston, MA | December 2018 – May 2019

- Collaborated with professional staff to speak at information sessions of 100+ prospective students and families

Assistant Career Coach JVS Boston | Boston, MA | January 2018 – May 2018

- Advised members of the refugee population to support them in getting hired in the Greater Boston Area

Delta Delta Delta Fraternity Alpha Chapter | Boston University | Boston, MA | February 2016 – May 2019

- Sponsorship Chair, Spring 2017; Vice President of Chapter Development, 2018

Alternative Service Breaks Community Service Center | Boston University | Boston, MA | March 2016 – 2019

- Trip coordinator for San Francisco, CA 2016 – 2017

First Year Student Outreach Project Community Service Center | Boston University | Boston, MA | 2015 & 2018

- Staff Leader, 2018: Lead a group of first-year students and facilitate conversations about issues facing the community

SKILLS & INTERESTS

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|------------------------------------|--|---|
| • Communication | • Relationship Building | • CPR/AED Certified |
| • Leadership & Mentoring | • Data Analyzation & Critical Thinking | • Computer Skills (Adobe, MS Office, Wix, Google Suite, Canva, Infinite Campus, Schoology, Qualtrics, Zoom) |
| • Time Management | • Event Planning | |
| • Problem Identification & Solving | • Public Speaking | |